



**Elevation Studio**  
**Welcome Packet**  
**2021-2022**

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## **Welcome to Elevation Studio!**

We are so thrilled to have you as part of the Elevation family! Whether you're a dancer with experience, or this is your first time dancing, we are so grateful that you've chosen Elevation Studio as your dance home.

We know that starting a new activity can be overwhelming so we've put together this packet of information so you have everything you need right at your fingertips. Please be sure to read the ENTIRE packet so you are informed on all our information and expectations.

We welcome your questions and feedback. Please feel free to contact us anytime whether you have a question for your teacher, a suggestion to make, or a concern to share.

***Email is the best way to get in touch.***

### **How to get in touch-**

**Studio Phone: (417) 567-3312 (call or text)**

**Studio email: [info@elevationstudiomo.com](mailto:info@elevationstudiomo.com)**

**Add this phone number and email address to your contacts list so you don't miss important news and updates!**

The 2021-2022 dance season is Elevation's 1st year and we're all so excited to get started on a fun and exciting year together. Thank you again for being a part of the Elevation family! We can't wait to SHINE BRGHT, DREAM BIG, and RISE UP with our dancers this year!

Sincerely,

The entire Elevation team:

Kristen Strickland, Owner & Program Director  
Kaytlynn Pulley, Team Director  
Instructors: Paige Jones, Isaach Tripp, Aracelli Kenyon, Terriann Hart

# Attention Elevation Parents!

Please take a few moments to take care of these important tasks. We know you're busy, so we've outlined everything for you in order of urgency/importance.

## → TONIGHT!

- 1. Add our phone number and email address to your contacts list** so you never miss important news and updates. Some email hosts file our emails into your "Promotions" folder, so make sure you add our email addresses to your contacts list, and open all emails from us! We use email as our primary means of communication, including weekly Monday emails and inclement weather cancellations so please don't mark our email as spam!
  - **Studio Phone Number- (417) 567-3321 (call or text)**
  - **Studio Email- info@elevationstudiomo.com**
- 2. Log on to your parent portal** if you haven't already, to accept our online waiver and policies and make sure your payment info is up to date. Go to <https://dancestudio-pro.com/online/elevationstudio>, and log into your Dance Studio Pro account. We'll upload important files to your portal throughout the season, so make sure you log in regularly. Contact us if you have any questions.
- 3. Join us on Social Media!**
  - Like us on **Facebook**: @elevationstudiomo.com
  - Follow us on **Instagram**: @elevationstudiomo

## → THIS WEEK

- 5.** Make sure your dancer has all required **dress code** items. We sell leotards, tights, tanks, leggings, shorts, dance shoes, and Elevation apparel at the studio. Contact us to schedule a fitting for your dancer or stop in before or after class. Many items are in stock, but some may need to be shipped, so be sure to get fitted soon.
- 6. Read through** all the information included in this packet. **Add all dates** to your calendar.

## → ALL YEAR!

- 7. Share the Elevation love!** We would love for your friends to join our dance family! We offer a FREE trial class for any friends that are interested in trying out a class. Have them give us a call!

**That's it!** Thanks for taking the time to take care of these important items!

# Elevation Dress Code

Elevation requires a dress code for dance classes, but allows for individuality and dancer preference/comfort needs. Dress codes create a deeper sense of being part of a team, allow instructors to make proper corrections, and give dancers a safe, professional class experience.

All dress code dancewear is available for purchase in our lobby shop. Please contact us for a fitting or stop in before or after classes. Our products are comfortable, cute, great quality, and affordable!

All dancers should arrive for class in a neat and tidy appearance. Hair must be pulled back away from the face in a bun or ponytail. For dancers in beginning, intermediate, and advanced ballet classes, a bun is required for every class. Undergarments should not be showing; underwear are not meant to be worn with a leotard (think of it like a swimsuit)!

**Dancers should bring a water bottle to class each week.** We have water available but not cups. We sell Elevation water bottles in our lobby shop as well.

We also sell Elevation tees and seasonal merchandise in our lobby shop so pop in and check it out!

## **Dance With Me**

### **Adult/ Child Attire:**

- Comfortable, movable clothing
- Bare Feet

## **Twirl & Tumble/ Dance Combo**

### **Girls Attire:**

- Pink or black leotard (no skirt due to tumbling)
- Pink or skin tone tights and/or black or pink shorts or leggings
- Pink Leather Ballet Shoes (no ties)
- Tan Buckle Tap Shoes (Dance Combo only, not for Twirl & Tumble)

### **Boys Attire:**

- White T-shirt
- Black Shorts
- Black Ballet shoes (no ties)
- Black Tap Shoes (Dance Combo only, not for Twirl & Tumble)

## **Beginner-Advanced Classes (ages 8+)**

### **Girls Attire:**

- Ballet- Solid colored leotard, pink or skin tone tights (ballet wrap skirt allowed)
- Jazz, Lyrical/Contemporary, Musical Theater, Tap, Improv- Solid colored fitted dancewear (leotard, tank, or sports bra with tights, shorts, or leggings)
- Hip Hop/ Cheer- Comfortable athletic wear (no jeans)
- Acro- Solid colored fitted dancewear (leotard, tank, or sports bra with shorts, or leggings) NO TIGHTS

### **Boys Attire:**

- Ballet- White tight-fitting t-shirt, Black leggings, or jazz pants
- All other classes comfortable solid colored shirt/shorts (please wear fitted undergarments underneath)

### **Footwear:**

- Ballet – Canvas ballet shoes (Pink for girls, Black for boys)
- Tap – Tan tap shoes (Black for boys)
- Jazz/ Musical Theater – Tan leather slip-on jazz shoes (Black for boys)
- Lyrical/Contemporary – Tan canvas half soles
- Hip Hop/ Cheer – Clean tennis shoes
- Acro/ Pre-Pointe- Bare feet (no tights)

## **Adult Classes**

Adult classes do not have a dress code, but we do ask that you wear clean tennis shoes to help keep our beautiful dance floor clean and scratch free. Please bring a yoga mat for UpBeat Barre and Yoga (if you don't have one, we have some available for purchase). Don't forget your water bottle and a towel!

### **Did you know?**

You can purchase all of your dancer's required items from our convenient in-studio dance shop! Contact us to schedule a fitting.

We

carry many items in stock, but some need to be ordered. Email [info@elevationstudiomo.com](mailto:info@elevationstudiomo.com) to schedule your fitting.

# Elevation Studio Season Calendar

## 2021-2022

### August

August 30 Fall Semester Begins

### September

Sep 13– 17 Bring A Friend to Class Week

Sep 18 National Day of Dance

### October

Oct 25- 28 Halloween Costume Week

### November

Nov 15-20 Teacher Appreciation Week

Nov 24- 28 Closed for Thanksgiving Break

### December

Dec 13-16 Winter Showcase Week @ Industrial Grove

Dec 20-Jan2 Closed for Winter Break

*\*The Fall semester ends with a dancer evaluation note. We assume dancers will continue on into the spring semester, ending the dance season with our annual Spring Recital and formal progress reports. However, the Winter Showcase is the best time to add, switch, or drop classes if needed.*

## January

Mon Jan 3

Spring Semester Begins

Jan 31- Feb 3

Elevation Spirit Week!

## February

Mon Jan 31

Spring Costume Fee Due  
(\$75/ Class enrolled)

## March

March 14-20

Closed for Spring Break

March 31

Recital Fee Due (\$75/ Dancer)

## April

April 18-23

Parent Appreciation Week

## May

May 2

Recital Tickets go on sale

May 30

Closed for Memorial Day

## June

June 6 -June 9

Recital Picture Week (In Class)  
& Progress Reports

June 11

***Recital Day!*** @ Gillioz Theater  
***Exact schedule TBA.***

## Summer 2022

Elevation has reserved June 20-30th for weather makeup dates if needed.

Our 6 Week summer session is July 11-August 21, ending with a performance at a Springfield Cardinals Game!

Fall 2022 Semester starts September 1st

# Elevation Studio Policies

## Payment Policies

- **Payment Methods** Parents have the option to pay via cash, card, or check in the studio before or after class or by calling the studio. You may also pay online or enroll in auto pay on the parent portal (ACH or debit/credit card) All credit/debit card payments have a 3% processing fee, ACH has no fee. Online is the preferred and easiest way to pay.
- **Return Check Fee** \$25 fee for all returned checks. After two returned checks, families will be required to pay via credit card or cash
- **Registration Fee** \$25/ student or \$50/family, due annually at registration.
- **Tuition** Tuition is charged on the 1st of each month. Tuition is the same each month regardless of the number of classes in that month, holidays, student absences, or inclement weather closings. If Elevation is closed due to inclement weather, Elevation will offer make up classes after recital in June if needed. June tuition will be 50% (ending with recital) to accommodate the makeups.
- **Prorated Tuition** Families who enroll after the first of the month will be charged prorated tuition for their first month, based on our per-class tuition rate.
- **Multi-Class Discount** Families enrolled in 2-3 hours receive a 10% discount off their tuition, families in 4+ hours receive a 15% discount (Adult Fitness classes do not apply to this discount).
- **Pay In Full Discount** Families paying tuition in full for 9.5 months will receive a non-refundable 5% discount
- **Late Fee** Late fee of \$10 per dancer will be added to unpaid accounts on the 15th of the month with an overdue tuition balance. Unpaid accounts will not be allowed to participate in the recital.
- **Costume Fee:** \$75/ class enrolled. Due January 31st. Combo class performs only one dance and thus purchase only one costume.
- **Spring Recital Fee** \$75 per dancer. This fee helps to rent the Gillioz theater and includes a recital DVD or USB, recital t-shirt, and special gift! Due March 31st ("Dance With Me" does not perform)
- **Refunds** Elevation Studio has a strict no-refund policy.
- **Withdrawal** Non-attendance does not constitute withdrawal. A written notice of withdrawal (email preferred) is required to remove a child from class. Tuition is posted on the 1st of each month, so withdrawal must be noted before the 1st to avoid being charged. Refunds will not be given.

## Studio Policies

- Important communication regarding studio events, tuition, recital details, etc., is sent regularly via email. Please make sure that Elevation has a current email address on file. Parents are responsible for informing Elevation of any changes to their contact information.
- Students are expected to conduct themselves in a respectful manner at all times while at Elevation. Instructors reserve the right to have disruptive students sit out of class activities or remove them from the classroom at any time.
- Dancers must adhere to Elevation's dress code. Those who do not adhere to Elevation's dress code will receive a written notice to parents.
- Students of all ages should use the restroom before class. Dancers must be fully potty-trained before enrolling in classes at Elevation (with exception of Dance With Me students).



- Dancer and Staff health is very important to us. Studio spaces will be sanitized regularly, hand sanitizer is recommended, and masks are optional if you feel more comfortable
- Parents of students who require assistance using the restroom are required to stay in the lobby during their child's class.
- Elevation provides a water cooler for students; however we do not provide cups. Students should bring waterbottles with them to class. All other food and beverages are prohibited in the studios.
- Dirty shoes are not allowed on the dance floor. Hip Hop dancers, cheer students, and adult fitness participants should have shoes used only for Elevation classes and should not wear them outside.
- Students, parents, and siblings may not enter the studio at any time without an instructor present.
- Parents may not enter the studio during class or open the door for photographs unless invited to do so by the instructor.
- As our lobby area is limited, our lobby is suggested for one parent /dancer for any dancers needing assistance during class (restroom help, behavioral, etc.). In case of pandemic outbreak, our lobby may be closed to parents as needed.
- Payments and dancewear purchases should be done online, or before or after classes. Fittings can also be scheduled via email if needed.

## Cancellation Policies

- Weather cancellations will be decided based on staff/student safety. Our dancers and staff come from all over the area so we will make that decision on a day to day basis. Families will be alerted via email regarding weather closings, and Elevation will post on Facebook and Instagram pages.
- In case of closure due to COVID-19, classes will be provided at their same time virtually via Zoom.
- No refunds will be given for missing classes, however missed classes due to weather will be made up in June after the recital.

## Attendance Policies

- Students with 4 or more absences in the spring semester (Jan-June) may need private lessons to be permitted to perform in the Spring Recital.
- Consistent attendance is crucial in order to progress in any class. Students who are recurrently late or absent may be moved to a lower level class.
- Missed classes do not receive a refund.
- Students should arrive 5 minutes early to class to be ready for class when it begins.
- Parents are expected to pick up their dancer on time. Dancers are not supervised when not in class.
- All this said, too keep our staff and dancers safe, **IF YOU ARE SICK DO NOT COME TO CLASS!** We will try our best to work with you to make sure your dancer is prepared and progressing.

## Recital Policies

- Recital Info will be handed out in January. Parents are responsible for staying informed of recital details, costume and ticket info, etc.
- **Students will not be allowed to perform in the Recital if their account is not current.**

*These Policies may change at any time. It is the responsibility of parents to stay informed of any changes or updates to the Policies. All families must accept Elevation's policies and waiver online in the parent portal . By accepting and agreeing to the electronic signature through your portal, the responsible party agrees that they and their child(ren) will adhere to all policies listed above. Responsible party understands that failure to adhere to these policies may result their family's dismissal from Elevation's programs and classes without refund.*